



## WCP Teaching Assistant Job Description

### Qualifications:

- Have minimum 2 plus years of classroom experience working with children, preferably ages 3 through 5
- Age 18 or older
- Passionate relationship with God to overflow and ignite a passion and love for Jesus, the Bible, the Church and Others
- Ability to meet state and federal requirements including: background check and health requirements
- Position is 18 to 30 hours a week, Monday – Friday, 8:30 a.m. to 2:30 p.m. dependent on needs

### Responsibilities:

- Live out Wentzville Christian Church team values.
- Establish and function as a ministry team member with other staff members and the general school community.
- Assist lead teacher by following daily schedule and lesson plans
- Ensuring that the facility and all equipment are clean, well-maintained and safe
- Implementing positive disciplinary policies
- Ensuring that all children are supervised at all times
- Building children's self-esteem through positive guidance and nurturing
- Communicating with the lead teacher and discussing children's development
- Providing a safe and secure environment where children feel comfortable
- Provide feedback to the preschool to improve policies, procedures and programs
- Actively engage with children at all times while serving as a positive role model

### Physical requirements:

- Be able to lift children or equipment (minimum of 40 lbs.)
- Be able to spend time sitting on the floor or in a child size chair with ease
- Be able to engage in play – running, jumping, dancing etc...

Teacher Assistant will report to Preschool Director.